

UNAVOIDABLE GROWTH 2009/10

APPENDIX B

			2009/10	2010/11	2011/12	2012/13	2013/14
			£	£	£	£	£
COMMERCIAL SERVICES							
CSG1	Posts re-grading	Three posts are under review for re-grading. It is estimated that these posts (two Property Surveyor posts and one Estates Management Officer post) will be re-graded upwards to G9 and G7 respectively (currently G8 and G6).	12,814	10,473	10,473	10,473	10,473
CSG2	Electricity and gas	Prices for electricity and gas have risen significantly and estimated levels of demand indicate that a growth bid will be required to make up the anticipated budget shortfall for all budgets across the Council.					
		Electricity increased costs	26,000	26,000	26,000	26,000	26,000
		Gas increased costs	13,950	13,950	13,950	13,950	13,950
CSG3	Capita Income	Capita have reduced the amount of office space they occupy. The income budget needs to be reduced to that amount contracted to be received.	20,880	20,880	20,880	20,880	20,880
CSG4	Discharge Fees	Discharge fees for the emptying of septic tanks have increased as a result of increased volumes. Income budgets have been increased over time but no increases have been made to the expenditure budgets.	9,100	9,100	9,100	9,100	9,100
CSG5	Fees from SODC for sewage treatment works	SODC have invested in pre-fabricated sewer treatment works and demand for the Vale's services has fallen accordingly.	9,300	9,300	9,300	9,300	9,300
CSG6	Mobile Homes income	Reduce the income from a 5% increase to a 0.9% increase in line with inflation as at December 2008	12,800	12,800	12,800	12,800	12,800
			104,844	102,503	102,503	102,503	102,503
CONTRACTS & PROCUREMENT							
CPG1	Grounds maintenance new contract	Estimated increased grounds maintenance costs with new contract with effect from 1st January 2010.	7,300	42,260	42,260	42,260	42,260

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CPG2	Reversal of SPP8 in 2008/09 budget setting	SPP8 budgeted for savings achievable on ceasing overpayment on the street cleaning contract. This was funding additional street cleaning resource which it has been decided to continue.	27,000	27,000	27,000	27,000	27,000
CPG3	Oxford City Procurement Hub	Contribution to the funding of a 2 year post to achieve procurement savings for the Districts.	10,000	10,000	0	0	0
CPG4	Procurement savings target	Reduction in annual procurement savings target of £136,000 agreed in 2008/09 budget pending resourcing of Oxford City Procurement Hub.	66,000	0	0	0	0
CPG5	Reduction in Civic Halls income	A reduction in the Council's use of the Civic Hall approximating to one 6 hour period per week.	13,630	13,630	13,630	13,630	13,630
CPG6	Reduction in Guildhall income	A shortfall in projected income after taking into account an increase in income from the removal of the Community Discount Scheme of £12,000 and additional income from the catering contract £2,000.	5,050	5,050	5,050	5,050	5,050
			128,980	97,940	87,940	87,940	87,940
DEMOCRATIC SERVICES							
DSG1	Mod Gov maintenance costs	Mod Gov is the software used to publish agendas, minutes, etc. to the website. We have been advised that the maintenance support will increase by £1,500 in 2009/10 and thereafter by RPI + 2%.	1,500	1,530	1,560	1,590	1,620
DSG2	Loan to fund Parliamentary Election Costs	The Parliamentary Election cost is funded by the Elections Claim Unit who release 80% of the funds at the outset. The remaining 20% is released following successful audit of the accounts, which can be up to 2 years after the election.	30,000		(30,000)		
DSG3	Loan to fund European Election Costs	The same cash flow problem exists for the funding of the European Elections.	12,000		(12,000)		

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DSG4	Reduced sales income	The income from the sale of paper copies of agenda and minutes has reduced significantly due to the availability of information electronically.	500	500	500	500	500
			44,000	2,030	(39,940)	2,090	2,120
ENVIRONMENTAL HEALTH							
EHG2	Botley Air Quality	Following the outcome of survey one off costs are need to develop an air quality action plan.	8,000				
			8,000	0	0	0	0
FINANCE - RIDGEWAY							
FIG1	Capita income	Income from Capita for the use of Vale services was initially coded within the main contract cost centre. This income has now been transferred to the cost centres which incur the expenditure and a balance of £27,920 is left as a consequence of Capita reducing their payments to the Council since the start of the contract.	27,920	27,920	27,920	27,920	27,920
FIG2	Unachievable SPP	In building the budget in 200708 an unidentified saving of £13k was built in as a SPP. Only a £5,600 saving has crystallised. There are no further details as to how this saving was to be achieved and consequently there is an existing budget shortfall.	8,400	8,400	8,400	8,400	8,400
FIG3	Concessionary Fares	The new scheme for Concessionary Fares has had a greater than anticipated take up and additional funds are required to support the increased demand.	319,500	319,500	319,500	319,500	319,500
			355,820	355,820	355,820	355,820	355,820

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HOUSING & COMMUNITY SAFETY							
HCG1	CCTV line rental S106 contribution.	In the 2008/09 budget Councillor's requested that the additional costs of 4 new CCTV cameras be fully reimbursed by S106 agreement. The Smiths Wharf S106 planning agreement clearly defines the income as £2,500 per annum and consequently the income budget cannot achieve £4,000. This growth bid is to correct the income budget for the S106 contribution.	1,500	1,500	1,500	1,500	1,500
HCG2	Temporary Accommodation	Reversal of a double counted savings target SPP64 taken as a gross procurement savings target. Increase in temporary accommodation costs as a consequence of a slow down in the housing market making transfer of clients from temporary accommodation more difficult.	30,000	30,000	30,000	30,000	30,000
			16,500	16,500	0	0	0
HCG3	Housing Advice	Two senior Housing Advice officers will be going on maternity leave for 12 months - one in January 2009 and the other in July. Due to the nature of the posts it will be necessary to appoint temporary staff cover.	20,466	2,361	0	0	0
			68,466	50,361	31,500	31,500	31,500
LEGAL SERVICES							
LSG1	Land Charges income	A shortfall in land charges income as a result of the general economic downturn, reduced demand for full searches and increased demand for the cheaper search arising from the move to Home Information Packs.	182,000	182,000	160,000	150,000	150,000
LSG2	Legal services contract with Vale Housing Association	The contract to supply legal services to the Vale Housing Association ends in May 2009 and it appears likely that the contract will not be renewed.	8,400	8,400	8,400	8,400	8,400
			190,400	190,400	168,400	158,400	158,400

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ORGANISATIONAL DEVELOPMENT & SUPPORT							
ODSG1	New cash receipting and management software	The capital project for the cash receipting system had revenue consequences of £7,500 agreed in 2007/08. The revenue budget was not built into the base budget pending the start of the project and confirmation of the costs. The actual revenue requirement will be £4,500.	4,500	4,500	4,500	4,500	4,500
ODSG2	Customer relationship management software	The capital project for the customer relationship management project had revenue consequences of £13,000 agreed in 2007/08. The revenue budget was not built into the base budget pending the start of the project and confirmation of the costs. The actual revenue requirement is projected to be £9,600. This will only be required in the procurement with the preferred supplier goes ahead.	9,600	9,600	9,600	9,600	9,600
ODSG3	Revenue costs associated with shared email system with SODC	A capital bid is being made to introduce a shared email system across the two Councils. If this is approved there will be an ongoing revenue cost.	5,000	5,000	5,000	5,000	5,000
ODSG4	Employee relations income budget	An income budget relating to a former internal recharge against which no income has been received for the past 3 years needs to be written out of the budget.	6,710	6,710	6,710	6,710	6,710
ODSG5	Communications - Administration	There is currently an income budget of £10,000 in anticipation of work undertaken for Capita. This income is not expected next year.	10,000	10,000	10,000	10,000	10,000

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ODSG6	Contact Services	Adjustment to previous year service prioritisation plan for the implementation of the Payment Strategy. The secure cash collection service can only be reduced from daily to two days each week and not stopped as hoped.	9,700	9,700	9,700	9,700	9,700
			45,510	45,510	45,510	45,510	45,510
PLANNING & COMMUNITY STRATEGY							
PCG1	Car Parking	Loss of parking permit sales income due to businesses moving from town centre to town edge locations and reduction in staff numbers at some of our larger business customers.	18,000	18,000	18,000	18,000	18,000
PCG2	Car Parking	Loss of income through pay and display parking across the 3 market towns.	73,000	73,000	73,000	73,000	73,000
PCG3	Advertising income	Loss of advertising income due to transfer of visitor guide and website to social enterprise at a net saving to the Council of £11,000.	6,000	6,000	6,000	6,000	6,000
PCG4	Planning Application Fees	Reduction in planning application fee income with the downturn in the national economy.	150,000	100,000	50,000	0	0
PCG5	Decriminalisation of parking	Previous year service prioritisation plan 18 expected additional pay and display income of £15,000 in 2009/10 as a result of decriminalising parking. Discussions with the County have stalled and the changes will not be made in the foreseeable future.	15,000	15,000	15,000	15,000	15,000
			262,000	212,000	162,000	112,000	112,000

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	STRATEGY (SB)						
SBG1	Reduction in interest payable.	The amount of interest that the Council receives in respect of car and other loans that the Council have made has decreased considerably. Therefore a bid is needed to cover the income which has previously been received.	9,000	9,000	9,000	9,000	9,000
SBG2	Emergency Planning arrangements	Use of savings from Emergency Planning as contribution to increase cover by SODC	3,500	3,500	3,500	3,500	3,500
SBG3	Business continuity arrangements	Harmonisation of business continuity arrangements with SODC	4,000	4,000	4,000	4,000	4,000
SBG4	Changes in office accommodation	Re-arrangement of office space at Abbey House	20,000				
			36,500	16,500	16,500	16,500	16,500
	TOTAL UNAVOIDABLE GROWTH		1,244,520	1,073,064	930,233	912,263	912,293